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WEEKLY PRODUCTION REPORT						WEEK ENDING		23 October '54			
OPERATION	UNIT	ON HAND	RECEIVED	TOTAL	STANDARD	PRODUCTION			OVERTIME HOURS WORKED	BACKLOG	MAN DAYS OF WORK
A	B	C	D	E	F	REGULAR TIME G	OVERTIME H	TOTAL I	J	K	L
PHOTOSTAT	PRINTS	11,898	28,853	40,751		23,734				17,017	
OZALID	PRINTS	4,703	51	4,754		2,029				2,725	
MICROFILM	FEET	20,746	9,390	30,136		2,540				27,596	
OZAPHANE	FEET	800	4,695	5,495		5,205				290	
MICROTRONICS	PRINTS	58,321	24,601	82,922		17,384				65,538	
M & A	PRINTS	3,291	5,330	8,621		6,379				2,242	
GRAPHICS	PRINTS	23,259	5,471	28,730		7,453				21,277	
8 x 10 ENLARGING	NEGATIVES	35	64	99		73				26	
	PRINTS	443	382	825		118				707	
MOTION PICTURE	FEET	18,263	-	18,263		3,252				15,011	
COLOR LABORATORY	PRINTS	1,246	-	1,246		306				940	
COMPOSING	PAGES	108	*292	400		380				20	
LINOTYPE COMPOSITION	PAGES	33	27	60		37				23	
PROOFREADING	PAGES	988	60	1,048		158				890	
OFFSET CAMERA	NEGATIVES	1,758	187	1,945		330				1,615	
LAYOUT	NEGATIVES	1,645	177	1,822		419				1,403	
PLATEMAKING	LAYOUTS	722	278	1,000		546				454	
	PLATES	118	*570	688		451				237	
OFFSET	PLATES	1,111	137	1,248		116				1,132	
	IMPRESSIONS	746,353	50,425	797,278		175,325				621,953	
MULTILITH	PLATES	5,586	2,843	8,429		4,544				3,885	
	IMPRESSIONS	4,646,100	565,684	5,211,784		858,458				4,353,326	
DAVIDSON	PLATES	2,120	4,315	6,435		3,538				2,897	
	IMPRESSIONS	107,918	197,466	305,384		162,215				143,169	
LETTERPRESS	FORMS	20	68	88		66				22	
	IMPRESSIONS	144,564	29,920	174,484		83,094				91,390	
MIMEOGRAPH	STENCILS	637	3,197	3,834		3,242				592	
	IMPRESSIONS	45,100	1,404,513	1,449,613		1,401,683				47,930	
DITTO	MASTERS	741	741	1,482		600				882	
	IMPRESSIONS	23,728	39,847	63,575		30,389				33,186	
MACHINE ASSEMBLING	SHEETS	561,756	553,986	1,115,742		653,020				462,722	
HAND ASSEMBLING	SHEETS	24,277	460,662	484,939		463,612				21,327	
FOLDING	SHEETS	535,786	20,875	556,661		46,440				510,221	
DISTRIBUTION	UNITS	-	-	-		-				-	
BATCH SYSTEM	BATCHES	822	510	1,332		537				795	
	IMPRESSIONS	101,860	239,774	341,634		227,601				114,033	
NIS	PAGES	-	-	-		-				-	
CORRECTIVE ACTION TAKEN OR NECESSARY		NECESSITY FOR OVERTIME WORKED			EXPLANATION OF MISSED DEADLINES			DESCRIPTION OF UNUSUAL JOBS			
*Figures adjusted due to work done on Stenafax not recorded in work received											